

**Paper 1: Minutes, Healthwatch Rutland (HWR) Board Meeting in Public**  
**2 September 2024**

**Present:** Janet Underwood (Chair)(JU), Jacqui Darlington (Vice-Chair) (JD),

**In attendance:** Tracey Allan-Jones (TAJ)

**Apologies:** Kay Jacques

		Action
1	<b>Welcome</b>	
2	<b>Declarations of Interest</b> None were declared.	
3	<b>Minutes of Board Meeting March 2024</b> The minutes of the June meeting were noted.	
4	<b>Matters Arising</b> Action on JD to review the Easy Read version of the NHS Comms & Admin survey: complete and her comments were actioned in the published survey.  Action on the board to send ideas for annual meeting to TA-J: ideas have been discussed via email and topic/speakers agreed: completed.  TA-J action to ask Hollie to send individual thank you cards to volunteers next Volunteering Week: completed.	
5	<b>Updates</b> <b>Integrated Care Board (ICB) – JU</b>  Recent national ballot of GPs has unanimously agreed to industrial action to improve investment and make workforce improvements. It is expected to cover cutting back activities such as taking bloods for hospitals, or offering additional appointments which they are not currently paid for.  The LLR GP survey results are now published with 29,000 responses. The results show 10 practices in LLR are causing concerns and 13 which are deteriorating. Latham House in Melton is 1 of the 10.  Palliative Care and End of Life Engagement: the consultation is	

	<p>now live.</p> <p><i>Action: JU &amp; TA-J to formulate board response</i></p> <p>NHS dentistry access: We are still awaiting the Oral Health needs Assessment, although the ICB has said that background planning has been going on for dental access. A procurement will be commenced for 10,000 units of dental activity soon. TA-J added that it will take a minimum of 6 months to get the new contract in place.</p> <p><b>Rutland Healthy Weight programme TA-J</b></p> <p>Acknowledging that 60% of adults &amp; 30% of children in Rutland are overweight or obese, this cross partner programme aims to ensure that people are helped to eat healthily and to maintain a healthy weight. HWR has been involved in the formulation of plans and is helping to promote a survey to understand barriers to healthy eating. JD asked if there is an Easy Read version. TA-J confirmed that there is not and she had asked the group to ensure specific in-person engagement be undertaken with people with learning disabilities/Autism instead.</p> <p><b>HWR NHS Communications and Administration project – TA-J</b></p> <p>The survey is still live and interviews are progressing although we still need a few more of both. A final push in social media is planned and then analysis and report writing will begin.</p>	<p><b>JU/TA-J</b></p>
<p>6.</p>	<p><b>HWR Annual Meeting</b></p> <p>Planning is well underway and speakers from the ICB and local authority have been invited to cover the progress at the half-way point of the Rutland Health and Wellbeing Strategy.</p>	
<p>7.</p>	<p><b>HWR Manager report</b></p> <p>TA-J took the paper as read and pulled out some highlights on outreach and volunteers as HH was not able to be present for her usual standing agenda item.</p> <ul style="list-style-type: none"> <li>- We have welcomed 2 new Community Healthwatch Champions, Elizabeth and Amy</li> <li>- Hollie is planning the next Enter and View activity – Leicester Ophthalmology or a care home (to be decided)</li> <li>- Adults outreach is being scaled back currently, in favour of family and children’s engagement through the Family Hub, St Georges Barracks and play groups</li> </ul>	

	<p>TA-J also updated on the East Midlands Planned Care Centre. Based at Leicester General and expected to treat 100,000 day cases per year when fully operational. UHL reassured HW at a recent meeting that good language support, physically accessible space, in-person help with digital check in processes will all be in place at opening.</p> <p><b>Items to note</b></p> <p>Documents noted by the board included:</p> <p>HWR Annual Report 2023-24 HWR CYP engagement plan</p>	
8	<p><b>Questions from the public</b></p> <p>No questions were received.</p>	
9	<p><b>Any Other Business</b></p> <p>JU reminded the meeting of the volunteer video clip that JU&amp;JD had talked about recording at a recent Ops and Planning meeting. JD prefers using Zoom to Teams and can issue the invitation ... suggesting evening around 7.30pm is a good time. <i>TA-J suggested catching up with Hollie on her return to work, for ideas what to talk about in the clip.</i></p>	<b>JU/JD</b>
10	<p><b>Next meeting</b></p> <p>TBA</p>	