

**Paper 1: Minutes, Healthwatch Rutland (HWR) Board Meeting in Public
4 June 2024, Online**

Present: Janet Underwood (Chair)(JU), Jacqui Darlington (Vice-Chair) (JD),

In attendance: Tracey Allan-Jones (TAJ)

Apologies: Kay Jacques, Andrew Nebel

		Action
1	Welcome	
2	Declarations of Interest None were declared	
3	Minutes of Board Meeting March 2024 The minutes of the March meeting were reviewed but not signed off as it was not quorate.	
4	Matters Arising TA-J had received an update on the Women’s Hub at a recent Integrated Delivery Group meeting – the Hub for Rutland and Melton had been approved but the monies not yet in place for the PCN to engage staff to run it. This was expected soon. JU had heard nothing further in response to her enquiry to the ICB.	
5	Updates Integrated Care Board (ICB) – JU David Sissling the chair of the ICB has retired but a successful appointment was not made to replace him after two rounds of recruitment. Pauline Tagg is acting Chair until a new substantive chair is recruited. The Health Equity Committee is also without a chair whilst a new one is identified. Dr Nilesh Sanganee, the Chief Medical Officer for LLR ICB will also oversee the Northamptonshire ICB in the same capacity over the next 3 months. HWR NHS Communications and Administration project – TA-J The survey is live and general comms have been put in place via the newsletter, website and social media etc. Next we will be sharing it through all the Rutland community and support groups to encourage take-up. We do not expect a large response to the	

	<p>survey – up to around 40 if possible, but we hope that it will give us leads for more in depth interviews. The Easy Read version is in progress.</p> <p>U3a have promised to put it in their next newsletter and we have a group session set up with the Macular Society the following week. We would try and recruit interviewees at the upcoming library outreach sessions and Carers Event etc. Our new volunteer Shirley is passing posters around some of the domiciliary care agencies.</p> <p><i>Action: JD to review the Easy Read survey and feedback to TA-J</i></p> <p>Enter and View (E&V) update – TA-J</p> <p>The Oakham Minor Injuries report had been published and Hollie would be organising the children’s visits we have agreed to at an inpatient mental health unit and the Emergency Department, both in Leicester. It was agreed at the last Ops and Planning meeting that we would then start to look at Rutland care homes. This would be further planned at the next meeting. TA-J had a 6-month review meeting with Oakham Medical Practice on progress with the recommendations from the E&V last year – see paper 5 Manager report.</p>	<p>JD</p>
<p>6</p>	<p>HWR Annual Meeting</p> <p>JU reported that we had agreed previously to separate the annual meeting from the board meeting. The board meeting is planned for September 2 and the annual meeting will be confirmed for the 7th or 8th of October.</p> <p>Ideas were sought for a theme or speakers and several ideas were suggested – the use of Artificial Intelligence, gender-based care, access to care (including use of the accessible information standard if the new standards come out before October), mental health.</p> <p><i>Action: further ideas to be emailed to TA-J</i></p>	<p>JU & JD</p>
<p>7</p>	<p>Healthwatch Rutland Manager Update</p> <p>TAJ took the report as read and highlighted some points:</p> <ul style="list-style-type: none"> - All public bodies are in a period of pre-election sensitivity including Healthwatch; guidelines have been shared with board and volunteers. - HWR are taking the opportunity of Volunteers Week to thank our volunteers for their help and support. JD suggested that we send an individual card or letter next year as we have done sometimes in the past (Action TA-J to pass to HH). 	<p>TA-J</p>

	<ul style="list-style-type: none"> - NHS dentistry: The procurement of additional dental activity has been approved for Rutland and the commissioning team will now start the process to engage a practice to deliver it. We await the Oral Health Needs Assessment, now planned for June, before further concrete plans for Rutland are put in place by the ICB. JU updated that the chair of Rutland Scrutiny is happy to put dentistry on an Autumn agenda. <p>Items noted by the board included;</p> <ul style="list-style-type: none"> - Leicestershire Partnership Trust and North West Anglia Foundation NHS Trust Quality Accounts - Exchange of letters between HWR and the Chair of Leicestershire Health Scrutiny Committee - HWR annual plan 	
8	<p>Questions from the public</p> <p>No questions were received.</p>	
9	<p>Any Other Business</p> <p>JD updated on some of the new roles she is undertaking on the social care side, and recording the stories of people with learning disabilities and autism. She will share anything of interest with the board in future.</p>	
10	<p>Next meeting</p> <p>2 September, 6:30pm online</p>	